

Elections and Running for City Council

OFFICE OF THE CITY CLERK



The City of San Dimas is a general law city. The City's Municipal Code governs the conduct of municipal elections. Unless otherwise provided by ordinance or resolution, all City elections are conducted in accordance with the California Elections Code.



DISTRICT ELECTIONS

On December 12, 2021, the San Dimas City Council voted to transition from “at-large elections” to by-district elections for City Councilmembers. The office of Mayor continues to be elected at-large.

The City was divided into four Council Districts. Only voters residing within a specific district may vote the Councilmember representing that district.

Additional information may be found on the City's website at www.sandimasca.gov

ELIGIBILITY TO RUN FOR CITY COUNCIL

To be eligible to hold office as a City Councilmember, a candidate must:

- Be a registered voter
- Reside within the Council District (or territory lawfully annexed thereto) for at least 30 days immediately preceding the final day for filing nomination papers, as established by State law

To qualify as a registered voter in San Dimas, an individual must:

- Be a United States citizen
- Be a resident of San Dimas
- Be at least 18 years of age on or before the date of the election
- Not have been convicted of a designated crime as specified in the California Constitution and laws of California (G.C. §1021)

NOMINATION PERIOD

However, before starting your campaign, you'll need to become familiar with a number of other requirements. This is not an all-inclusive list, so please be sure to check with the City Clerk on other requirements.

Each election includes a designated **Nomination Period**, which begins 113 days before the election and ends 88 days before the election. Nomination papers may only be obtained and filed during this period.

Candidates must contact the City Clerk to schedule an appointment to obtain nomination papers.

All required nomination documents must be completed and submitted by the filing deadline. If an incumbent does not file nomination papers or does not qualify by the deadline, the Nomination Period will be extended for all candidates except incumbents for that office.

FPPC RULES AND REQUIREMENTS

Candidates and campaign treasurers are responsible for complying with the California Political Reform Act, which regulates campaign contributions and expenditures. The Fair Political Practices Commission (FPPC) administers and enforces this law. For City

offices, day-to-day filing is managed by the City Clerk.

FPPC manuals and forms are available at www.fppc.ca.gov or through the City Clerk's Office.

If a campaign plans to **raise or spend more than \$2,000**, the following steps are required:

- Review **Campaign Disclosure Manual 2** (available on the FPPC website) and provide a copy to the campaign treasurer
- File **Form 501 – Candidate Intention Statement** before raising or spending any campaign funds
- Open a campaign bank account
- File **Form 410 – Statement of Organization** within 10 days of receiving \$2,000 in contributions
- Comply with all campaign reporting deadlines
- Attend an FPPC training seminar (seminar information is available at www.fppc.ca.gov or by calling 916-322-5660)

OBTAIN SIGNATURES

Obtain the signatures of a minimum of 20, maximum of 30 registered voters on your nomination papers. (E.C. 10220)

BALLOT DESIGNATION

Candidates may select a ballot designation consisting of **no more than three words** that describe their principal profession, vocation, or occupation. Ballot designations must comply with California Elections Code sections 13107, 13107.3, and 13107.5, as well as applicable regulations.

CANDIDATE'S STATEMENT

Start thinking about what you want your candidate's statement to say. Candidates may submit a Candidate's Statement of Qualifications for inclusion in the Voter Information Guide.

- Maximum length: **200 words**
- Content and formatting are governed by California Elections Code §13307 and City resolution

Candidates should contact the City Clerk for information regarding costs, deposits, translation, and publication requirements.

CAMPAIGN SIGNS

Campaign sign regulations vary greatly from city to city. [Click here](#) to view San Dimas' regulations. Check with your City Clerk regarding your City's political sign ordinance and requirements.

The City Clerk's Office is available to assist candidates throughout the election process.

Debra Black, MMC
City Clerk | City of San Dimas
245 East Bonita Avenue
San Dimas, CA 91773
(909)394-6216
cityclerk@sandimasca.gov